



THE ROYAL MARITIME  
HOTEL

# CONFERENCE PROSPECTUS



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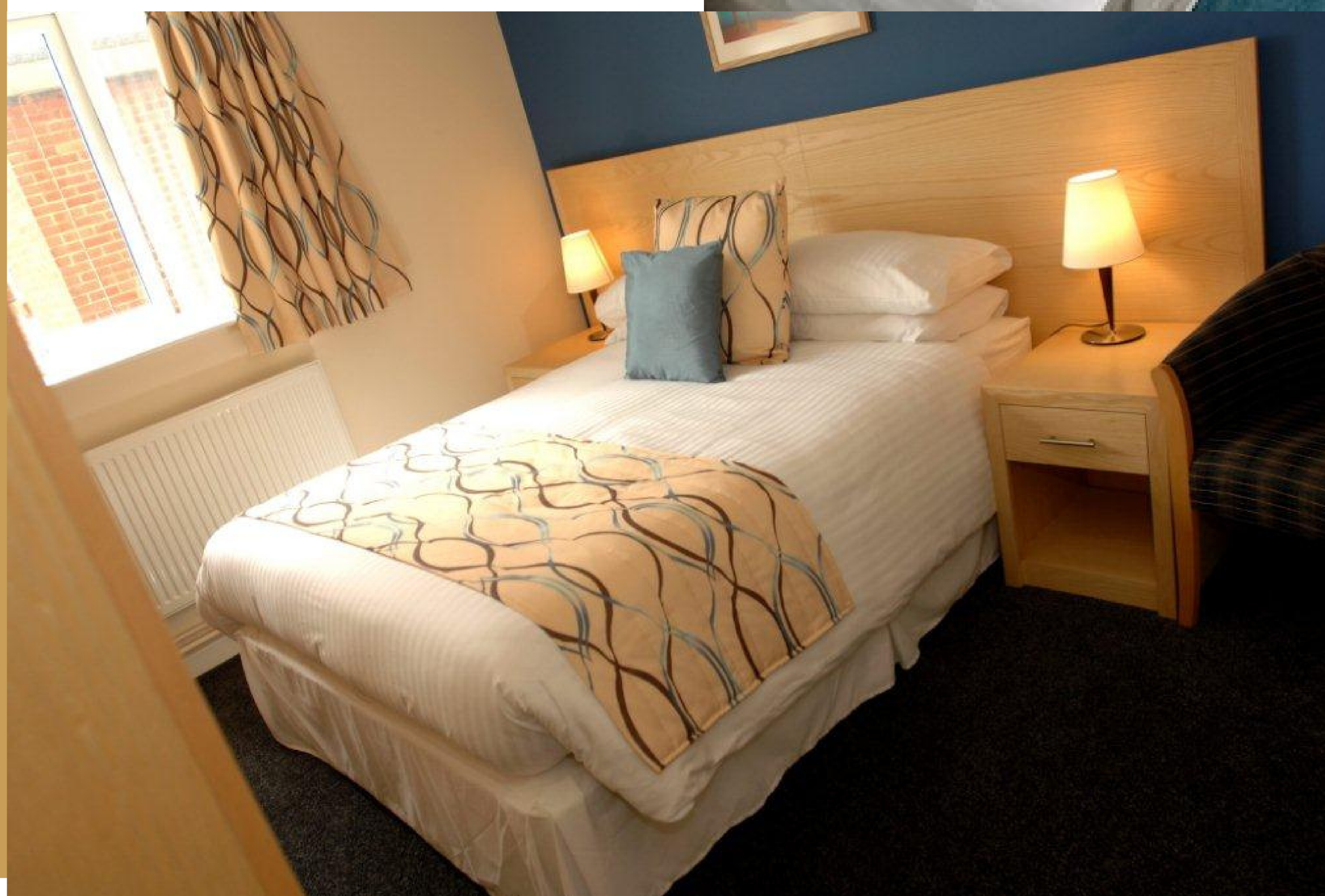
## THE ROYAL MARITIME HOTEL

### THE IDEAL LOCATION FOR YOUR SPECIAL EVENT

The Royal Maritime Hotel is the ideal location for your conference or special event. We host a wide genre of events including conferences, small board meetings, training seminars, wakes, weddings, and other celebratory occasions. The hotel has one of the largest conference rooms in Portsmouth with the Trafalgar Ballroom equipped to host up to 400 persons for receptions. The multi-layered facility can also host extra seating on its two (2) overhanging balconies. The hotel is in the heart of Portsmouth, just 5-minutres walk from the Portsmouth Harbour train and bus station. The Portsmouth Historic Dockyard is only 5-minutes' walk away and the D-Day Museum is only 10 minutes' drive from the hotel making it the perfect location for your city conference. Portsmouth is steeped in history and navy tradition and the Royal Maritime Hotel is reflective of this with navy memorabilia and artifacts reflected in the décor throughout the hotel.

90 stunning guest rooms  
King, Double and Twin  
Sized

If your  
group requires overnight  
stays, call us for special  
group rates







Our meeting rooms are versatile and spacious and available for private hire.

### THE TRAFALGAR BALLROOM

The Trafalgar Ballroom can seat up to 290 guests for banquets and 400 for receptions. The room has an attractive overhanging balcony that can host exhibitions or spill-over guests. This conference room has bars and its own kitchen. There is also a stage for performers.

Length	16.968
Width	10.918
Ceiling height	2.292
Total Sq. meters	286.56



### NELSONS LOUNGE

The Nelsons Lounge is located on the ground floor just adjacent to the lobby. The room is ideal for banquets, receptions and wedding ceremonies. It has its own built-in bar and a dance floor and can host up to 100 guests.

Length	10.482
Width	9.610
Ceiling height	3.017
Total Sq. meters, approx.	70

### BELOW DECKS

Our Below Decks room creates an atmosphere of being on board a navy ship. The new décor has overhead beams and pipework, engine room features and a ship's bell. This room offers a function room with a mixture of fun and navy tradition, a large dance floor and mood lighting. The room is soundproof and ideal for late night parties.

Length	20.991
Width	16.754
Ceiling height	2.385
Total sq. meters, approx.	190.473







In addition to our larger function rooms, we have a host of other rooms for smaller gatherings such as board meetings, training seminars or a conference office. Because we have several different sized event rooms, we can cater for any type of event from naming ceremonies, christenings, celebrations, wakes, baby showers, and school proms.

### THE QUARTERDECK

The Quarterdeck function room is set up boardroom style for small meetings or training seminars. The room can also be used for small private luncheons or dinners. The room can seat 20 guests. Traditionally the Quarterdeck was where the captain commanded his vessel and where the ship's colours were kept.

Length	6.887
Width	4.806
Ceiling height	3.042
Total sq. meters, approx.	30.621



### THE HOOD ROOM

The Hood Room is another of our smaller conference rooms ideal for training seminars, staff briefings or teambuilding. It is commonly used for board meetings and can accommodate 50 guests seated. The room can also be used as a conference office or hospitality room for speakers and VIPs.

Length	8.517
Width	6.397
Ceiling height	2.444
Total sq. meters, approx.	54.381

### THE STUDIO

The studio is a very spacious room on the ground floor of the hotel. It can be used as a hospitality suite, a conference office or as a storeroom. This space can also be used as meeting space or for a breakout session.

Length	8.909
Width	6.256
Ceiling height	2.66
Total sq. meters, approx.	55.735







## THE ROYAL MARITIME HOTEL

Due to the versatility of our conference space we are able to accommodate a variety of different set-ups and layouts. Do contact us to explain your requirements

		Room Layout Capacity															
		Layouts														Total Max	
		Banqueting	Boardroom	Cabaret	Casual Seating	Ceremony	Chairs Only	Classroom	Empty Room	Existing Layout	Interview	Rounds	Rounds and Top Table	Standing	Theatre	U-Shape	Total Max
Rooms	Below Decks	70	25	55	100	N/A	80	25	100	100	25	70	80	100	80	25	100
	Brocks Bar	N/A	15	N/A	40	N/A	40	12	50	40	5	N/A	N/A	50	50	30	50
	Hood Room	N/A	23	N/A	N/A	N/A	50	20	50	50	5	N/A	N/A	50	50	20	50
	Horatio's	N/A	N/A	N/A	N/A	N/A	N/A	N/A	90	90	N/A	N/A	N/A	N/A	N/A	N/A	90
	Nelson Lounge	65	20	50	100	100	100	20	100	100	5	65	60	110	80	25	110
	Quaterdeck	30	20	N/A	N/A	N/A	N/A	N/A	30	N/A	N/A	N/A	N/A	N/A	20	N/A	30
	Skittle Alley + Below Decks	N/A	N/A	N/A	N/A	N/A	N/A	N/A	150	N/A	N/A	N/A	N/A	N/A	N/A	N/A	150
	Skittle Alley	N/A	N/A	N/A	N/A	N/A	N/A	N/A	50	N/A	N/A	N/A	N/A	N/A	N/A	N/A	50
	Studio	N/A	N/A	N/A	N/A	N/A	30	N/A	40	40	N/A	N/A	N/A	N/A	N/A	26	40
	Trafalgar Ballroom	290	40	150	200	250	175	130	400	400	N/A	290	130	400	250	40	400
Victory Bar	N/A	N/A	N/A	N/A	N/A	N/A	N/A	100	N/A	N/A	N/A	N/A	N/A	N/A	N/A	100	

### Audio Visual Systems

Projectors  
 Silent disco Equipment  
 Staging  
 Lighting  
 Large LED screens  
 Mics

Projection screens  
 Video Conferencing  
 PA Systems  
 Flip Charts & Markers

Additional charges may apply for certain types of equipment. Please contact us for a quote



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**THE ROYAL MARITIME  
HOTEL**

**BUSINESS CONFERENCE DELEGATE DAY RATES 2024**

**Business Day  
Delegate Package  
£40.00pp**

Includes: Arrival Tea/Coffee with Mini Danish, Mid-Morning Tea/Coffee with Biscuits, Buffet Lunch including Fruit Juice (Cold Meats, Salads, Vegetarian Savoury Bake, Cheese and Chunky Bread, Fruit Platter), Afternoon Tea/Coffee and Biscuits  
High Speed Wireless Internet Access, Hire of Meeting Room  
LCD Projector, Screen, Flipchart and Pens  
Delegate's Pens and Pads, Cordial and Water on the Table and Mints

**Business half Day  
Delegate Package  
£32.00pp**

Includes: Arrival Tea/Coffee with Mini Danish Mid-Morning Tea/Coffee with Biscuits, Mid-Morning Tea/Coffee with Biscuits. Buffet Lunch including Fruit Juice (Cold Meats, Salads, Vegetarian Savoury Bake, Cheese and Chunky Bread, Fruit Platter)  
High Speed Wireless Internet Access, Hire of Meeting Room (maximum of 4 hours)  
LCD Projector, Screen, Flipchart and Pens  
Delegate's Pens and Pads, Cordial and Water on the Table and Mints

**Business 24 hour  
Delegate Package  
£175.00 per person  
(single person in Double  
bedroom Sunday –  
Thursday)**

Includes: Overnight Accommodation, Three Course Meal, Full English Breakfast in our Horatio's Restaurant, Arrival Tea/Coffee with Mini Danish, Mid-Morning Tea/Coffee with Biscuits, Buffet Lunch including Fruit Juice (Cold Meats, Salads, Vegetarian Savoury Bake, Cheese and Chunky Bread, Fruit Platter), Afternoon Tea/Coffee and Biscuits,  
High Speed Wireless Internet Access  
Hire of Meeting Room  
LCD Projector, Screen, Flipchart and Pens  
Delegate's Pens and Pads, Cordial and Water on the Table and Mints





## PRIVATE THEME NIGHTS

### TRAFALGAR - 18 OCTOBER 2024

The Battle of Trafalgar was a naval engagement that took place on 21 October 1805 between the British Royal Navy and the combined fleets of the French and Spanish Navies during the War of the Third Coalition of the Napoleonic Wars. There is live music, a toast to the 'immortal memory' and a delicious 4-course dinner with wine and port. Your group can be booked in with other guests or if numbers permit you can have your own private Trafalgar Night. Accommodation is also available for overnight stays. Call for prices



### MURDER MYSTERY - OCTOBER 26, 2024

The reason for the theme is so that everyone has something to chat about and get to know each other, as well as adding realism to the evening. Whilst you will not be required to do any acting, we hope that you will enjoy playing along with us and enter into the spirit of the event. Each of our plots are full of twists and turns, surprises, arguments, fights and, of course, there will be at least 2 murders. Your task is to collect the evidence, unravel the clues and identify the murderer – there is a small prize for the winning sleuth(s). Off course the Chef has prepared a meal 'to die for' to kick the evening off. £40.00pp. Call for 2025 prices



### ABBA TRIBUTE PARTY- MARCH 22, 2024

Your group can party the night away to the Abba tribute band, Planet Abba.

2024 marks 50 years since ABBA's storming success with Waterloo at the Eurovision Song Contest in 1974.

A Greek inspired dinner is served followed by dancing in our 'Lower Decks' function room. This way you can party all night long as the room is sound proof. Your group can dress to impress and enjoy live music from the UK's number one tribute band. £40.00pp. Call for 2025 prices



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## A DELICIOUS RANGE OF FOOD & BEVERAGE

The Royal Maritime Hotel has its own inhouse Executive Chef who can create and prepare any type of menu from themed coffee breaks to spectacular gala dinners. We use freshly sourced local products and our culinary and catering team would be happy to assist you with menu planning. Depending on your needs we are happy to create bespoke menus based on your culinary choices or you can choose from our existing selections. Please contact us to explain your needs.

