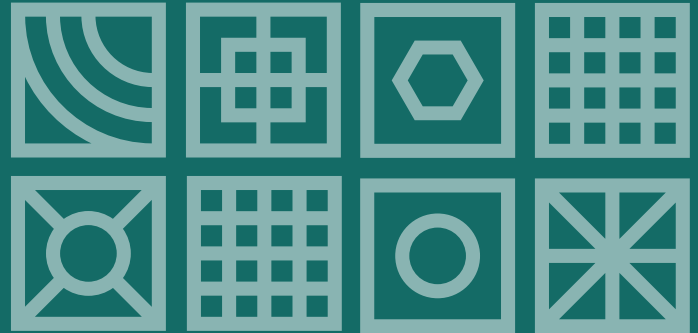


GUILDHALL

**CONFERENCES
& EVENTS**



**THE SOUTH'S MOST
ICONIC & VERSATILE
CONFERENCE, MEETING
& EVENTS VENUE**

PORTSMOUTH

GUILDHALL

DISCOVER THE HISTORIC GRANDEUR OF THIS ICONIC AND VERSATILE VENUE.

In order to accommodate your needs, we offer a variety of small, mid-sized, and large rooms. These unique flexible spaces can host conferences, meetings, exhibitions, training, team building, award ceremonies, proms, dinners, and parties.

We have 125 years of experience organizing world-class events. From the moment you contact us to the end of your event, our dedicated team will ensure every detail is meticulously planned and executed. Together we will transform your event into an unforgettable experience.



WHY PORTSMOUTH GUILDHALL?



AN EXPERT EVENT TEAM

You can count on our expert events team to handle all aspects of your event.



ON-SITE CATERING

Using fresh, locally sourced ingredients, we cater for all dietary requirements and preferences.



CENTRALLY LOCATED

In a central location, we are easily accessible by land, sea, and air. Portsmouth & Southsea station is less than a 2-minute walk from the venue and there are 8 car parks within a 1/2 mile that offer over 1,400 spaces.



DISCOUNTED HOTEL RATES

Portsmouth offers a variety of exquisite hotels to suit every need. Within a mile radius of Portsmouth Guildhall, there are more than 1,000 budget-friendly rooms. Discounted rates are available.



TECHNICAL SPEC & SUPPORT

Our experienced technicians ensure your event runs smoothly. All spaces can be equipped with screens, projectors, lecterns, flip charts, PA systems and microphones. Including state-of-the-art LED options.



WORLD-CLASS ATTRACTIONS

Portsmouth Guildhall is a short walk to many attractions, restaurants and shops. In addition, the venue offers once-in-a-lifetime corporate hospitality experiences.

THE MAIN AUDITORIUM

Perfect for large-scale events








A flexible space that can be dressed to suit any occasion, from conferences and exhibitions to award ceremonies and dinners.

With easy access on the ground floor, it has its own stage, drapes and curtains with options to screen off sections if required.

SPACE DETAILS

- Theatre:** Up to 2000 people
- Reception:** Up to 1000 people
- Buffet:** Up to 800 people
- Dinner:** Up to 420 people
- Dinner Dance:** Up to 380 people
- Cabaret:** Up to 336 people
- Dimensions:** 29m x 18m
- Ceiling height:** 13m
- Area:** 552m²

FEATURES

-  Conference option
-  Food option
-  Meeting option
-  WiFi
-  Induction loop
-  Blackout blinds
-  Tech Spec and Support

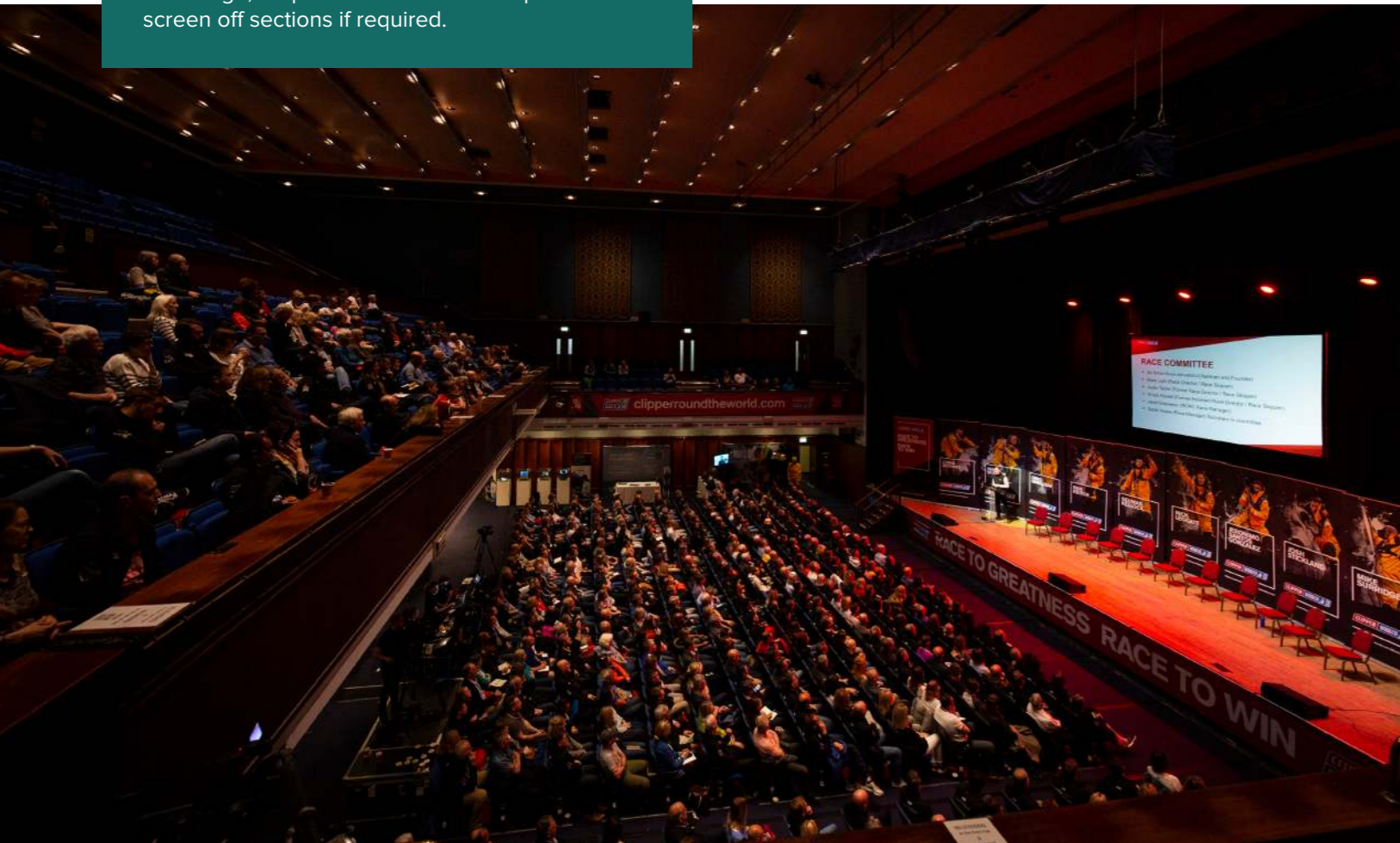
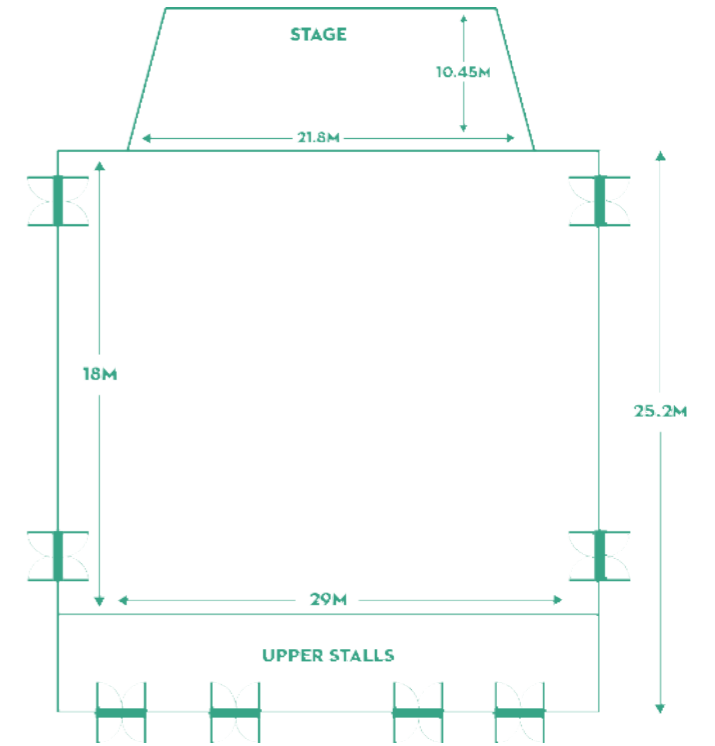


Image Credit: Clipper Round the World Race



FLOOR PLAN



“The teamwork: security, reception, catering, backstage all knew what was happening when and information flowed seamlessly between them as needed.”

- Conference Organiser

THE LENS STUDIO

A fresh and versatile event space for up to 200 delegates.

Following significant investment and refurbishment, the Lens Studio is now available for venue hire for up to 150 delegates seated or a 200 person standing reception.

Host a presentation, client meeting, dinner or party in this modern space. Accessible from the ground floor, the mid-size tech-enabled room can be set in traditional or contemporary formats.

SPACE DETAILS

Reception: Up to 200 people

Threatre/Bufferet: Up to 150 people

Dinner: Up to 100 people

Dinner Dance: Up to 80 people

Cabaret: Up to 72 people

Boardroom: Up to 40 people







U-Shape: Up to 45 people

Dimensions: 14 x 12m

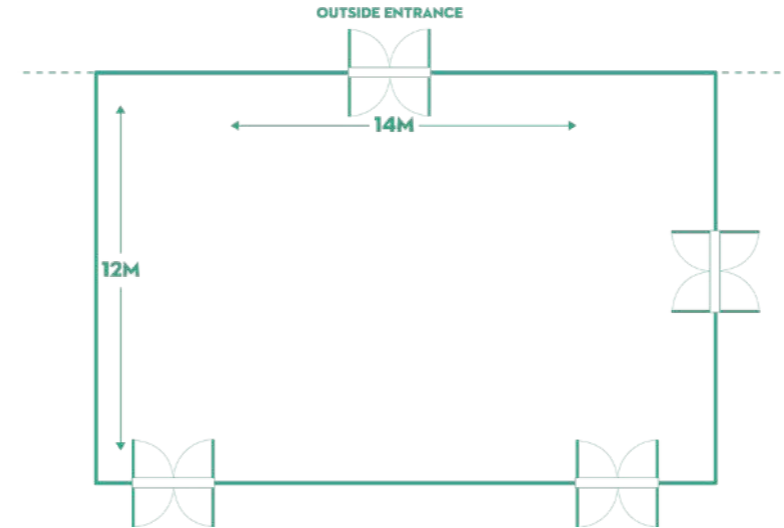
Ceiling height: 5m

Area: 168m²

FEATURES

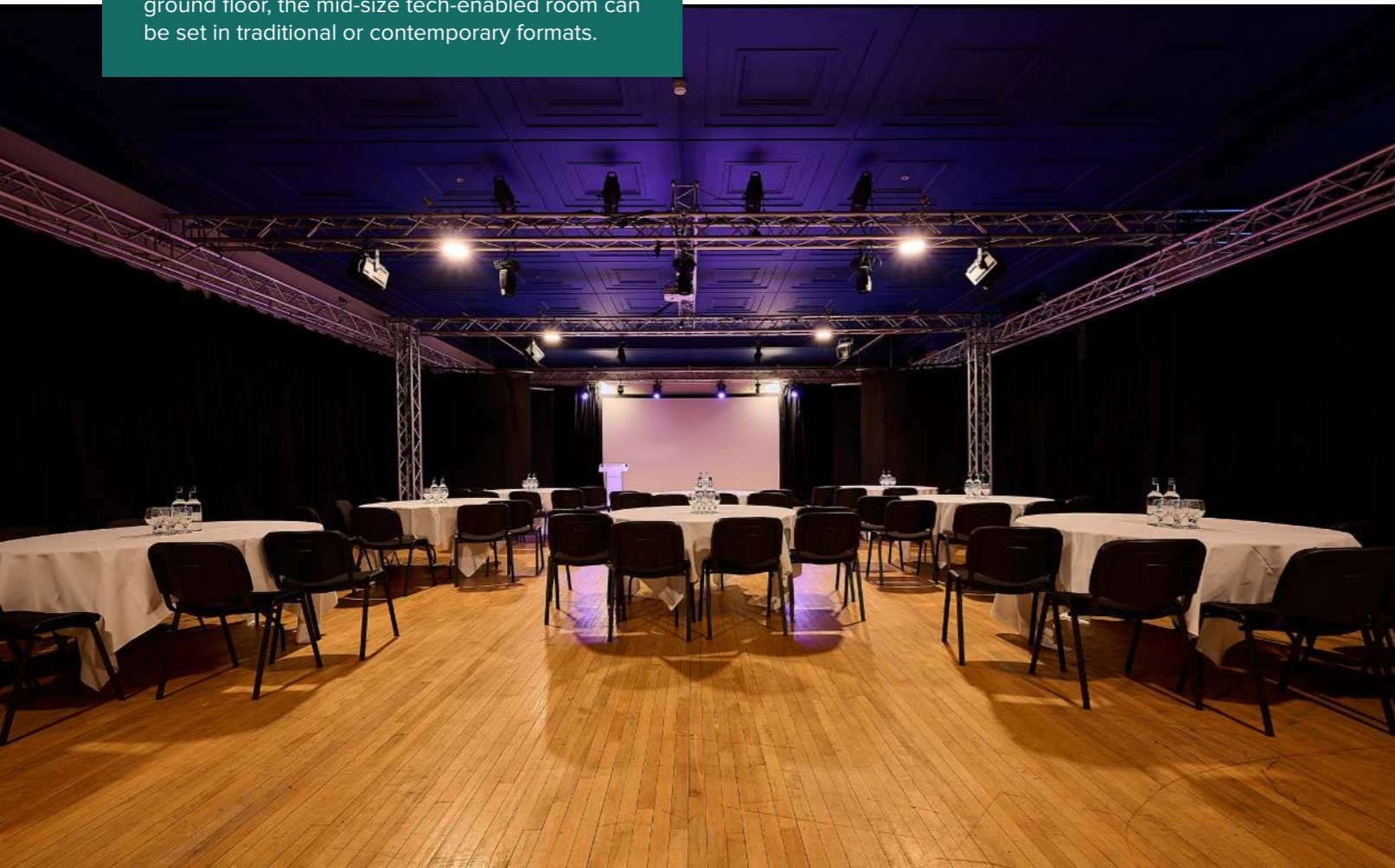
-  Conference option
-  Food option
-  Meeting option
-  WiFi
-  Blackout blinds
-  Tech Spec and Support

FLOOR PLAN



“The Lens Studio is so versatile – we’ve used it in a number of different formats for our events!”

- Event Organiser



THE PORTSMOUTH ROOM







An elegant, light-filled space with classic décor that creates a stunning backdrop for any event.

On the first floor, the Portsmouth Room offers a bar and lounge area as well as space for conferences, meetings, team-building events, and dinners.

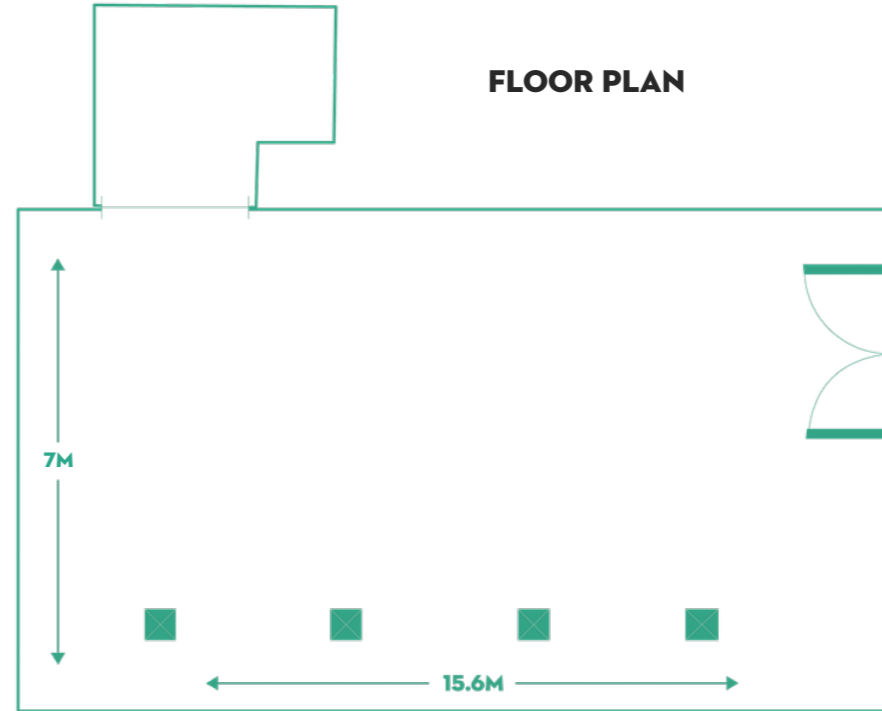
SPACE DETAILS

- Reception:** Up to 100 people
- Theatre/Buffer:** Up to 100 people
- Dinner:** Up to 80 people
- Cabaret:** Up to 64 people
- Dinner Dance:** Up to 60 people
- Boardroom:** Up to 28 people
- U-Shape:** Up to 35 people
- Dimensions:** 15m x 7m
- Ceiling height:** 4m
- Area:** 160m²

FEATURES

-  Conference option
-  Food option
-  Meeting option
-  Natural daylight
-  WiFi
-  Tech Spec and Support

FLOOR PLAN



“From start to finish, the team at Portsmouth Guildhall was very helpful and experienced. They were very flexible and helpful with last minute changes.”

- Conference Organiser



THE ZODIAC GALLERY







Featuring the largest acid-stained glass mural in the world, this exquisite space offers something unique for your event.

Located on the first floor overlooking Guildhall Square, the Zodiac Gallery is ideal for exhibitions, meetings, dining or break-out space.

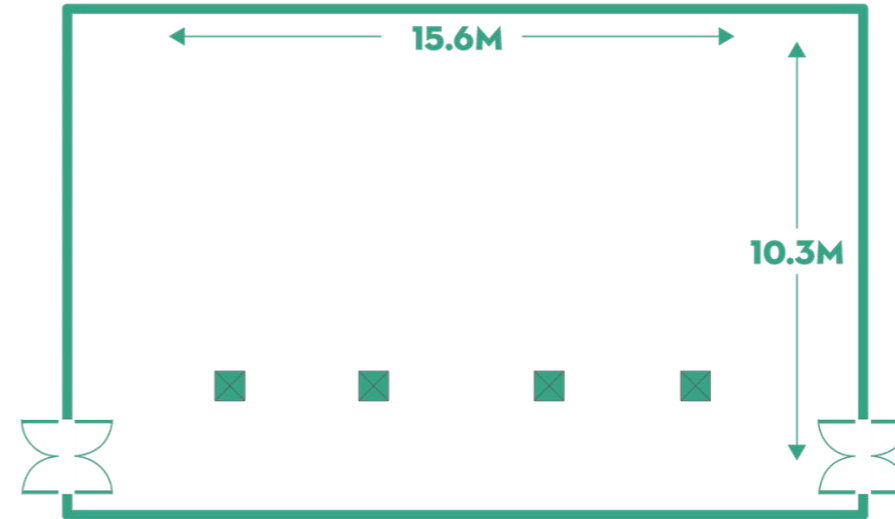
SPACE DETAILS

- Reception:** Up to 200 people
- Theatre:** Up to 90 people
- Dinner:** Up to 80 people
- Cabaret:** Up to 56 people
- Dinner Dance:** Up to 60 people
- Boardroom:** Up to 30 people
- U-Shape:** Up to 25 people
- Dimensions:** 15m x 10m
- Ceiling height:** 4m
- Area:** 160m²

FEATURES

-  Conference option
-  Food option
-  Meeting option
-  Natural daylight
-  WiFi
-  Tech Spec and Support

FLOOR PLAN



“We love this beautiful, light space and its central location.”

- Event Organiser



THE FREDA SWAIN LOUNGE






Adjacent to the Zodiac Gallery, this charming space has floor to ceiling windows, a bar and stunning views across Guildhall Square.

Located on the first floor, the Freda Swain Lounge is suitable for meetings, exhibitions or break-out space.

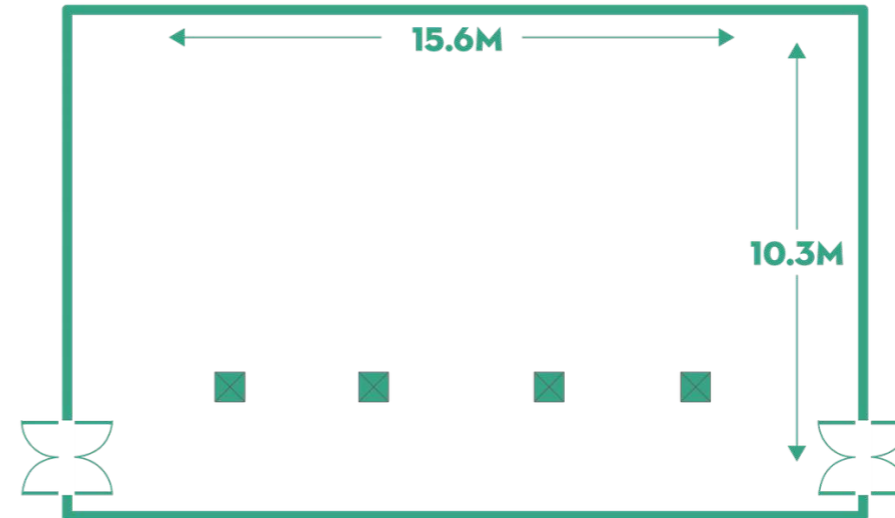
SPACE DETAILS

- Reception :** Up to 200 people
- Theatre:** Up to 90 people
- Dinner:** Up to 80 people
- Dinner Dance:** Up to 60 people
- Cabaret:** Up to 56 people
- Boardroom:** Up to 30 people
- U-Shape:** Up to 25 people
- Dimensions:** 15m x 10m
- Ceiling height:** 4m
- Area:** 160m²

FEATURES

-  Food option
-  Meeting option
-  Natural daylight
-  WiFi
-  Tech Spec and Support

FLOOR PLAN



“The team at Portsmouth Guildhall were so helpful and efficient and were able to anticipate and solve any problems we had.”

- Meeting Organiser



LORD MAYOR'S BANQUETING ROOM







Rich in history, this grand room with high ceilings and original features is bathed in natural light from its expansive windows.

Located on the second floor, the Banqueting Room offers grandeur fit for the Lord Mayor and is ideal for conferences, meetings and dinners.

SPACE DETAILS

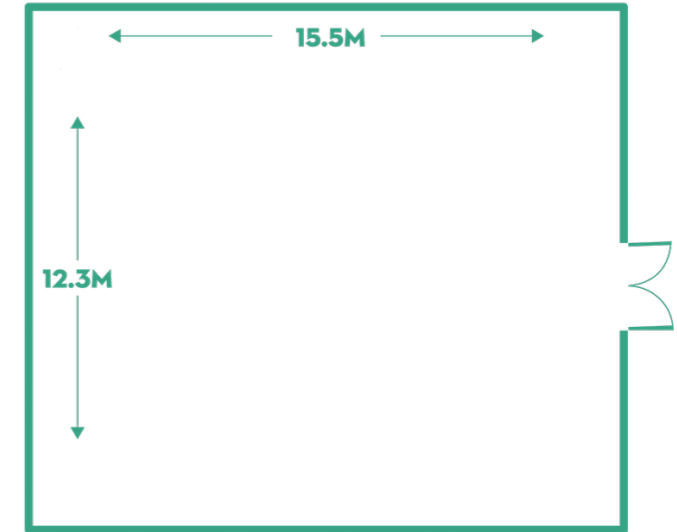
- Theatre:** Up to 110 people
- Reception:** Up to 110 people
- Buffet:** Up to 110 people
- Dinner:** Up to 100 people
- Dinner Dance:** Up to 80 people
- Cabaret:** Up to 66 people
- Boardroom:** Up to 40 people
- U-Shape:** Up to 45 people
- Dimensions:** 15m x 12m
- Ceiling height:** 5m

FEATURES

-  Conference option
-  Food option
-  Meeting option
-  Natural daylight
-  WiFi
-  Tech Spec and Support



FLOOR PLAN



“I have organised events in various venues large and small, but the differences I noticed at Portsmouth Guildhall include the friendly, professional and efficient service from all the teams at all times. They weren't just there, they took an interest in what we were doing and thought how best to help us.”

- Conference Organiser

MEETING ROOM 1






A bright, spacious and quiet room situated on the third floor with views of the iconic clock tower.

Filled with natural daylight and high ceilings, this is the ideal space in the heart of the city for collaborative meetings and training sessions.

SPACE DETAILS

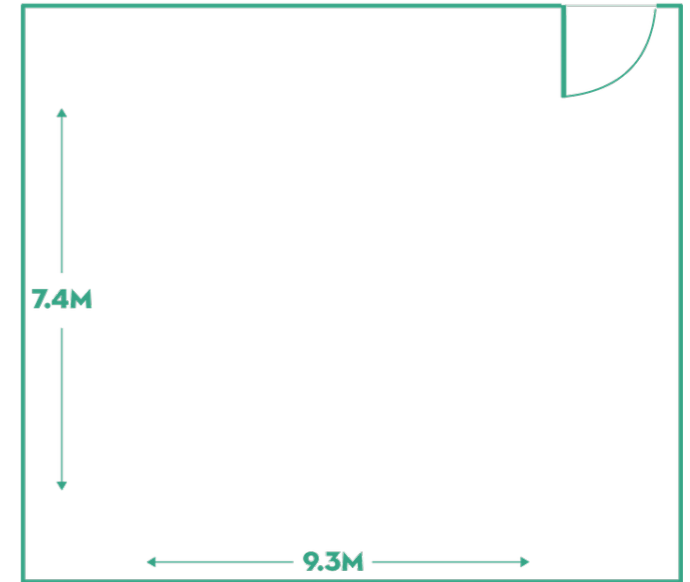
Theatre: Up to 40 people
Cabaret/Boardroom/U-Shape: Up to 25 people
Dimensions: 9 x 7m
Ceiling height: 3m
Area: 63m²

FEATURES

-  Food option
-  Meeting option
-  Natural daylight
-  WiFi
-  Tech Spec and Support



FLOOR PLAN



“A really practical space and the catering is always amazing.”

- Meeting Organiser

MEETING ROOM 2

Adjoining Meeting Room 1 on the third floor, this smaller space is quiet, clean and well-equipped.

The perfect space in the heart of the city for meetings and training sessions.

SPACE DETAILS

Theatre: Up to 30 people

Cabaret/Boardroom:

Up to 16 people






U-Shape: Up to 14 people

Dimensions: 6 x 7m

Ceiling height: 3m

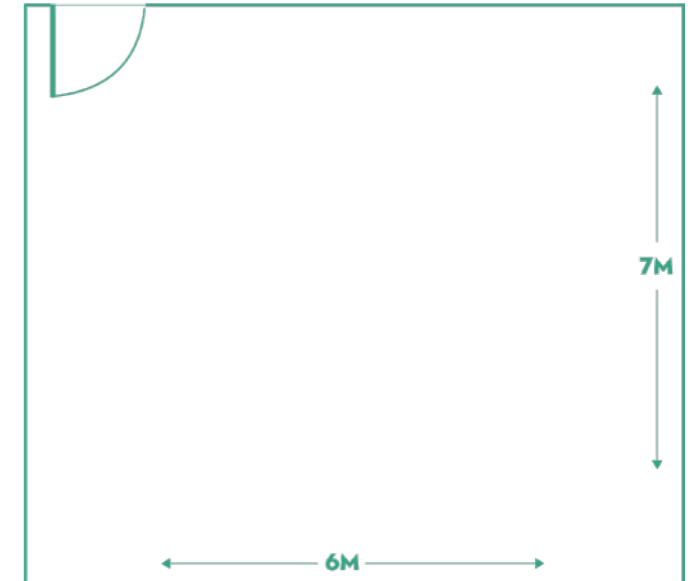
Area: 42m²

FEATURES

-  Food option
-  Meeting option
-  Natural daylight
-  WiFi
-  Tech Spec and Support



FLOOR PLAN



“A bright, airy and functional meeting room serviced by such an attentive team”

- Meeting Organiser

THE SOLENT SUITE

Offering an elegant, naturally lit suite with comfortable furniture and décor for a five-star effect. An ideal space for corporate hospitality, interviews and small informal meetings.





FLOOR PLAN



SPACE DETAILS

Boardroom: Up to 5 people
Dimensions: 3 x 5m
Ceiling height: 4m
Area: 14m²

FEATURES

-  Food option
-  Meeting option
-  Natural daylight
-  WiFi



WITH 125 YEARS OF EXPERIENCE, WE KNOW HOW TO HOST A WORLD-CLASS EVENT

Quality in-house catering

Using fresh, locally sourced ingredients our renowned Head Chef and his experienced team would be delighted to cater for your event.

A range of breakfast, lunch and dinner menus and refreshment options are available. Depending on your needs, we can create a bespoke menu.

We cater for all dietary requirements and preferences.

On-site technical specifications and support

Our experienced technicians ensure your event runs smoothly.

All spaces can be fully equipped with screens, projectors, lecterns, flipcharts, PA systems and microphones. Including state of the art LED options:

You can create a screen with a maximum size of 9.6 meters wide by 5.4 meters high or at any ratio you prefer, making it a flexible choice. Each panel contains 128 x 144 pixels allowing it to be used in the brightest of rooms. With flexible options our team can help create the perfect screen layout for your event.

Corporate Hospitality

Elevate your guests' experience with tickets to exceptional shows and indulgent VIP hospitality packages at Portsmouth Guildhall. Our team will craft an exclusive evening guaranteed to entertain and impress your guests. Together we can arrange an unforgettable night of corporate hospitality that attracts and retains clients, ensuring lasting connections. Minimum numbers apply, contact us for more information.





PORTSMOUTH GUILDHALL AND THE GREAT WATERFRONT CITY

Discover the Great Waterfront City of Portsmouth, the UK's only island city!

With its exceptional transport links, Portsmouth is easily accessible from across the UK. A mere 70 miles from London, Portsmouth Guildhall is located right in the city centre. Within a half-mile radius, there are eight convenient car parks with more than 1,400 spaces. If you prefer to travel by train, Portsmouth & Southsea station is a short two-minute walk away, offering daily trains to Southampton, London's Waterloo and Victoria stations. Taxi, bus and ferry options are also available throughout the city.

For those who want to explore on two wheels, Portsmouth has an extensive cycling network with low-traffic or traffic-free routes that are accessible for getting around. And if you want to try something new, there are e-scooter hires available just a minute's walk from Portsmouth Guildhall.

But where will you stay during your visit? With over 1,000 budget-friendly rooms within a mile radius of Portsmouth Guildhall and thousands more just a short drive away, the city has a variety of lodging options to suit every budget and taste.

When it's time to explore this stunning seaside city, there's no shortage of things to do. Take a quiet moment to enjoy a coffee on the steps of Portsmouth Guildhall, or go for a walk in Victoria Park, just a short distance away. Beyond the Guildhall, you'll find unparalleled local attractions. These include the 4-mile Southsea promenade, Clarence Pier, the Portsmouth Historic Dockyard, the iconic Spinnaker Tower, Gunwharf Quays, and the vibrant Southsea retail, restaurant, cafe, and bar scene.

So, when planning your next event, the expert team at Portsmouth Guildhall is here to support you every step of the way. Don't hesitate - plan your event at Portsmouth Guildhall today and explore everything this unique city has to offer!



OUR CLIENTS INCLUDE:



PORTSMOUTH

GUILDHALL

BOOK A SHOW ROUND TODAY!

Victoria Campbell

Conference & Events Sales Manager

Tel: 023 9387 0182

Gemma Rigby

Conference & Events Sales Co-ordinator

Tel: 023 9387 0187

enquiries@portsmouthguildhall.org.uk

www.portsmouthguildhall.org.uk